

# Assistant Language Teacher Post Available

The Nagano Prefectural Board of Education is currently seeking an experienced Assistant Language (English) Teacher (hereinafter referred to as “ALT”).

## A. Position Details:

(1) Job Type: Assistant Language Teacher (ALT)

(2) Available Number of Positions: 11

(3) Placement locations: Toshin, Chushin, Nanshin, and Hokushin area

Base school: A prefectural senior high school in the Toshin, Chushin, Nanshin, and Hokushin area or Sogo Kyoiku Center

◆ Regular visit school: prefectural senior high schools in the neighboring area

◆ Irregular visit school: prefectural special education schools in the neighboring area

Note: Base school: 3-4 days a week; Regular visit school: 1-2 day(s) a week; Irregular visit school: A few times a month.

(4) Period of Contract: The duration of the appointment shall be from August 1, 2024 to July 31, 2025.

(5) Work Terms and Conditions:

➤ Remuneration: 280,000 yen/month (3,360,000 yen/year)

➤ Compensation for income tax and inhabitants' tax is not paid.

➤ Commuting expenses are provided.

➤ Housing allowance is not provided.

➤ Working Hours: 8:30 a.m. to 4:15 p.m.

➤ Break Time: 12:15 p.m. to 1:00 p.m. \*Subject to change according to the schools' daily schedule

➤ Holidays: Saturdays, Sundays, National Holidays, New Year's Holiday

➤ Insurance provided: Health insurance, employee's pension insurance, employment insurance, workers' accident compensation insurance

➤ As for other work terms and conditions, the Terms and Conditions for *JET Prefectural ALTs* shall be applied. However, the *JET Programme Accident Insurance* will not be available.

## B. Eligibility

It is desirable that the applicant should:

(1) Be currently living in the regions listed above or a neighboring municipal area or be willing to relocate.

(2) Be qualified to teach English or have equivalent teaching experience at high school.

## Assistant Language Teacher Post Available

- (3) Be a native speaker or have native-level English proficiency.
- (4) Have a positive attitude towards communicating with students and co-workers at school.
- (5) Have any contract with other institutions end before the contract with the Nagano Prefectural Board of Education begins.

### C. Application Procedure

To apply, send the following documents:

- (1) Application form (See Attachments below-both in English and Japanese. You are free to use a translation application to convert your English into Japanese. Errors in your Japanese translations will not affect your application negatively.)
- (2) A photocopy of your passport photo page and valid visa to live and /or work in Japan
- (3) A photocopy of your university or postgraduate school Certificate of Graduation
- (4) A copy of your current employment contract(s) with dates of completion, if applicable

Please send your documents by email to the Learning Advancement Support Division.

Submit to:
Email address: kyogaku-koko@pref.nagano.lg.jp
Subject line: 2024 DHALT

### D. Application Deadline

The deadline for applications is **May 29, 2024, at 17:00.**

(Applications received after the deadline will not be accepted.)

### E. Selection Procedure

- (1) Selection will be made based on submitted documents and interview of short-listed candidates.
- (2) In-person interviews will be held on **June 7, 2024.**
- (3) Detailed information will be given to those applicants who are called to interview. You will be notified by email.

### F. Results

- (1) The results will be sent to each applicant by email.
- (2) Inquiries by email, phone or fax will not be entertained.
- (3) Successful candidates who pass the interview should submit the Contracting Decision Form and medical examination report (see attachments below) by **June 25, 2024.**