

# Assistant Language Teacher Post Available

The Nagano Prefectural Board of Education is currently seeking an experienced Assistant Language (English) Teacher (hereinafter referred to as “ALT”).

## A. Position Details:

- (1) Job Type: Assistant Language Teacher (ALT)
- (2) Available Number of Positions: One to Four
- (3) Workplace: Hokushin (Nagano and Nakano area), and Chushin (Kiso area)

Base school: A prefectural senior high school

- Regular visit school: prefectural senior high schools in the neighboring area
- Irregular visit school: prefectural special education schools in the neighboring area

Note: Base school: 3-4 days a week; Regular visit school: 1-2 day(s) a week; Irregular visit school: A few times a month.

- (4) Period of Contract:

The duration of the appointment shall be from **October 1, 2021 to November 30, 2021 or December 31, 2021, depending on the placement.**

- (5) Work Terms and Conditions:

- Remuneration: 280,000 yen/month (3,360,000 yen/year)
- Compensation for income tax and inhabitants' tax is not paid.
- Commuting expenses are provided.
- Housing allowance is not provided.
- Working Hours: 8:30 a.m. to 4:15 p.m.
- Break Time: 12:15 p.m. to 1:00 p.m. \*Subject to change according to the schools' daily schedule
- Holidays: Saturdays, Sundays, National Holidays, New Year's Holiday
- Insurance provided: Health insurance, employee's pension insurance, employment insurance, workers' accident compensation insurance.
- As for other work terms and conditions, the Terms and Conditions for *JET Prefectural ALTs* shall be applied. However, the *JET Programme Accident Insurance* will not be available.

## B. Eligibility

It is desirable that the applicant should:

- (1) Be currently living in the regions listed above or a neighboring municipal area or be willing to relocate.
- (2) Be qualified to teach English or have equivalent teaching experience.
- (3) Be a native speaker or have native-level English proficiency.
- (4) Have a positive attitude towards communicating with students and co-workers at school.
- (5) Have any contract with other institutions end before the contract with the Nagano Prefectural Board of

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Education begins.

## C. Application Procedure

To apply, send the following documents:

- (1) Application form ( See Attachments below - both in English and Japanese )
- (2) A photocopy of your passport photo page and valid visa to live and /or work in Japan
- (3) A photocopy of your university or postgraduate school Certificate of Graduation
- (4) Medical examination report ( See Attachments below )
- (5) A copy of your current contract

In order to prevent the spread of COVID-19, please send your documents by post to the Learning Advancement Support Division at the following address (feel free to use either version):

Version 1	Version 2*
〒380-8570 長野県長野市大字南長野字幅下 692-2 長野県教育委員会事務局 学びの改革支援課 高校教育指導係	長野県 学びの改革支援課 高校教育指導係 692-2 Habashita, Minaminagano Nagano City, Nagano 380-8570

\*Note: This postal code is used only for the Nagano Prefectural Office, so feel free to write the address section in English if you prefer. However, writing the division name in Japanese will be helpful for the postal service.

## D. Application Deadline

The deadline for applications is September 14 , 2021. Applications **must arrive no later** than September 14 , 2021.

## E. Selection Procedure

- (1) Selection will be made based on submitted documents and interview of short-listed candidates.
- (2) Online Interviews are planned to be held on **September 17 , 2021**.
- (3) Detailed information will be given to those applicants who are called to interview. You will be notified by email.

## F. Results

- (1) The results will be sent to each applicant by email.
- (2) Inquiries by email, phone or fax will not be entertained.